Course Specification
Team Leading NVQ Level 2

Training for today
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Entry Requirements
There are no formal entry requirements, but participants should be working in teams or cells, though not necessarily in a leadership role, and have a background which will enable them to benefit from the programme. Individuals should demonstrate a committed and enthusiastic approach and be sufficiently motivated to achieve the qualification.

Awarding Body
The awarding body is City & Guilds: All City & Guilds qualifications are designed to recognise skills used in the workplace.

Programme Content
Team Leading NVQ Level 2 is made up of 4 mandatory Units plus 2 Optional Units (from a choice of 5 Units).

Duration and Format
There is no fixed time-scale for this award, though candidates will normally be expected to complete within 18 months of registration. Candidates will be supported by an advisor who will deliver underpinning knowledge and support through a mixture of group delivery at the training centre and one to one support in the work place.

About the Qualification
Team Leading NVQ Level 2 is a nationally recognised competence based qualification demonstrating that you have achieved a certain level of skill and competence in a team leading role.
It is aimed at Professionals in this field who want to be assessed on performance in the workplace as an alternative to courses and examinations.
Participants should normally be employed in a team-leading role, though other situations are possible so long as opportunities exist to gather the requisite evidence.

Assessment Guidelines
Individuals will be assessed by observation in the workplace and by completion of a portfolio of evidence.

Progression
ILM Management NVQs at Level 3 as appropriate to work role.

Mandatory Units:

Unit A1	Manage your own resources.
Unit B5	Provide leadership for your team.
Unit D1	Develop productive working relationships with colleagues.
Unit E5	Ensure your own actions reduce risks to health and safety.

Optional Units:
A choice of Optional Units will enable you to select those that best match your particular interest or expertise.

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